

RESOLUTION NO. 397-04

May 4, 2004

RESOLUTION AUTHORIZING A  
CONTRACT WITH **PPI GRAPHICS**  
FOR THE PERIOD OF MAY 4, 2004 THROUGH MAY 3, 2005  
FOR THE PURCHASE OF 90,000 BLANK COURT MAILER FORMS  
AND 90,000 CERTIFIED COURT MAILER FORMS  
(DATA CENTER) (\$26,991.00)

WHEREAS, competitive sealed bids were received and opened by the Purchasing Department on April 5, 2004; and

WHEREAS, **PPI Graphics** was the lowest and best bidder for; Court Mailer Forms; and

WHEREAS, the term of the contract is for the period May 4, 2004 through May 3, 2005 with two (2) optional one (1) year renewal periods; and

WHEREAS, the bid documents, specifications, and prices submitted by **PPI Graphics** for ITB 2004-22-26 shall be the governing term contract which is fully incorporated herein, and is binding on both parties; and

WHEREAS, The Franklin County Purchasing Department recommends the bid submitted by **PPI Graphics** as the lowest and best bid for Court Mailer Forms; now, therefore, upon motion of Commissioner Stokes, seconded by Commissioner Kilroy,

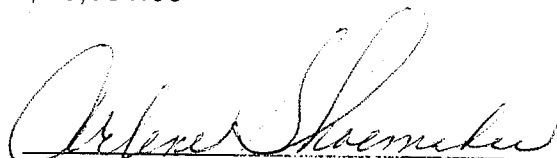


BE IT RESOLVED BY THE BOARD OF COMMISSIONERS, FRANKLIN COUNTY, OHIO:

That the contract agreement with **PPI Graphics** in an amount not to exceed the bid line item unit prices and contract amount of \$26,991.00 per year is hereby approved.

**AGENCY**  
Data Center

**CONTRACT AMOUNT**  
\$26,991.00

Voting Aye thereon:

  
ARLENE SHOEMAKER, PRESIDENT  
  
DEWEY R. STOKES  
  
MARY JO KILROY

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, OHIO

**CONTRACT SUMMARY**  
**Court Mailer Forms**  
**ITB 2004-22-26**

- This contract was competitively bid in accordance with 307.86 of the Ohio Revised Code through the Purchasing Department.
- PPI Graphics was determined the Lowest and Best bidder.
- The resulting contract with PPI Graphics will provide 90,000 Blank Court Mailer Forms and 90,000 Certified Court Mailer Forms to the Franklin County Data Center.
- The contract term is from May 4, 2004 through May 3, 2005 with two (2) optional one (1) year renewal periods.
- A representative of the Franklin County Data Center will present the resolution to the Board of Commissioners.

**BOARD OF FRANKLIN COUNTY COMMISSIONERS  
CONTRACT AGREEMENT**

This Agreement entered into this 4 day of May, 2004, by and between PPI Graphics, and the Board of Franklin County Commissioners referred to as the County pursuant to and under the authority of Resolution No. 347 - 2004, for the provision of Blank and Certified Court Mailer Forms as bid under Invitation to Bid (ITB) 2004-22-26. The requirements set forth in the ITB and Contractor's bid response (attached as Exhibit 1) are binding upon the parties and are incorporated by reference into the terms of this contract.

WITNESSETH, that for the mutual considerations herein specified, the County and PPI Graphics have agreed and do hereby agree as follows:

**SECTION I Administrative and Specifications Requirements**

All specifications and delivery requirements specified in the bid documents (attached as Exhibit 1) governing the contract are the sole responsibilities of PPI Graphics and are incorporated herein by reference.

**SECTION II Pricing and Delivery of 2004-22-26**

1. The bid price \$26,991.00 is firm and fixed for the period May 4, 2004 through May 3, 2005 as specified in ITB 2004-22-26, Bid Response Form (Section F).
2. Contractor must deliver all services in accordance with Exhibit 1.

**SECTION III Term of Contract**


The term of the contract shall be in effect on and May 4, 2004 through May 3, 2005.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals or caused this agreement to be executed by their duly authorized officers or agents this

4 day of May, 2004.

Franklin County Commissioners:

  
ARLENE SHOEMAKER, PRESIDENT

  
DEWEY R. STOKES

  
MARY JO KILROY

Contractor: DDi Graphics

By(sign name): G. Loggins

Title: Account Manager

Date: 4/19/04

Witness:



APPROVED AS TO FORM BY

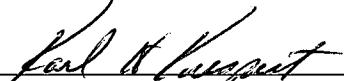
Ronald J. O'Brien

FRANKLIN COUNTY PROSECUTING ATTORNEY

By   
Assistant Prosecuting Attorney

Date 4/22/04

APPROVED AS TO FORM BY

By   
Karl H. Kuespert, C.P.M.  
Director, Purchasing Department  
Franklin County

Date 4/20/04